



West Liberty-Salem Local Schools

*Is an educational partnership
dedicated to helping
students reach their full potential.*

Equal Opportunity

Employer

DATE _____

NAME _____
LAST FIRST MIDDLE

PRESENT ADDRESS _____
STREET/APT NO CITY/STATE/ZIP CODE (AREA CODE) TELEPHONE

EMAIL

How long have you lived at the above address? _____

Position applied for _____ **Rate of pay per week expected\$** _____

Would you prefer to work: Full-time _____ Part-time _____ Substitute _____

Specify days and hours if part-time or substitute _____

Were you previously employed by WL-S? _____ **If yes, when?** _____

What capacity? _____

List any friends or relatives working for us: Name(s) _____

Date available for work _____

Are there any other experiences, skills, or qualifications which would make you a good fit for the school environment? _____

EDUCATION AND BACKGROUND

	NAME OF SCHOOL AND ADDRESS OF SCHOOL	YEAR COMPLETED (CIRCLE ONE)				DIPLOMA OR DEGREES EARNED
		5	6	7	8	
ELEMENTARY						
HIGH SCHOOL						
COLLEGE						
COLLEGE						
OTHER (SPECIFY)						
OTHER (SPECIFY)						

PERSONAL REFERENCES

(Not former employers or relatives)

NAME	OCCUPATION	ADDRESS	TELEPHONE

PLEASE SUBMIT THREE (3) LETTERS OF REFERENCE WITH THIS COMPLETED APPLICATION

EMPLOYMENT

(PRESENT OR MOST RECENT FIRST)

DATES		COMPANY NAME AND COMPANY ADDRESS	POSITION	SUPERVISOR NAME	REASON FOR LEAVING
FROM					
TO					
FROM					
TO					
FROM					
TO					

May we contact the employers listed above? _____ If not, indicate by the number which one(s) you do not wish us to contact _____

The facts set forth above in my application for employment are true and complete. I understand that if employed, false statements on this application shall be considered sufficient cause for dismissal. You are hereby authorized to make any investigation of my personal history and financial and credit record through any investigative or credit agencies or bureaus of your choice.

SIGNATURE OF APPLICANT

DO NOT WRITE BELOW THIS LINE

REFERENCE CHECK

Position Number	Results of Reference
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1.

2.

3.

WEST LIBERTY~SALEM LOCAL SCHOOLS

SUPPLEMENT TO EMPLOYMENT APPLICATION

(To be completed by all job applicants)

PURSUANT TO SECTIONS 3319.39 AND 109.57 OF THE REVISED CODE, THE WEST LIBERTY-SALEM SCHOOL BOARD OF EDUCATION DOES INITIATE AN INVESTIGATION OF THE SUPERINTENDENT OF THE BUREAU OF CRIMINAL IDENTIFICATION AND INVESTIGATION OF THE STATE OF OHIO (HEREAFTER C.I.) FOR ALL NEW EMPLOYEES TO VERIFY THAT NO PERSON HAS BEEN CONVICTED OF OR PLEADED GUILTY TO CERTAIN CRIMINAL OFFENSES.

IF YOU HAVE EVER BEEN CONVICTED OF OR PLEADED GUILTY TO, OR ARE YOU CURRENTLY CHARGED WITH, ANY FELONY, ANY VIOLATION OR SECTIONS 2903.01, 2903.03, 2903.4, 2903.11, 2903.12, 2903.13, 2903.16, 2903.21, 2903.034, 2905.02, 2905.04, 2905.05, 2907.02, 2907.03, 2907.04, 2907.05, 2907.06, 2907.07, 2907.08, 2907.32, 2907.321, 2907.332, 2907.323, 2911.01, 2011.02, 2911.11, 2923.161, 2925.02, 2925.03, 3716.11 OF THE REVISED CODE, ANY COMPARABLE STATUTE OR ORDINANCE OF ANY OTHER STATE OR MUNICIPALITY OF ANY OFFENSE OF VIOLENCE, THEFT OFFENSE (AS DEFINED IN R.C. 2913.01), DRUG ABUSE OFFENSE (AS DEFINED IN R.C. 2925.01) WHICH IS NOT A MINOR MISDEMEANOR, OR ANY MISDEMEANOR SEX OFFENSES THE WEST LIBERTY-SALEM BOARD OF EDUCATION MAY BE UNABLE TO OFFER YOU EMPLOYMENT OR MAY BE REQUIRED TO TERMINATE YOUR EMPLOYMENT WITH THE BOARD OF EDUCATION.

I ACKNOWLEDGE I HAVE READ AND UNDERSTAND THE ABOVE PARAGRAPHS.

NAME _____

DATE _____

READ CAREFULLY

DUE TO THE LENGTH OF TIME REQUIRED FOR COMPLETION OF THE RECORDS CHECK, IT MAY OCCASIONALLY BE NECESSARY TO EMPLOY A PERSON PRIOR TO WEST LIBERTY-SALEM SCHOOL HAVING RECEIVED THE RESULTS OF THE CRIMINAL RECORDS INVESTIGATION. BY SIGNING THIS DOCUMENT I SPECIFICALLY AGREE THAT IF I AM EMPLOYED BY THE WEST LIBERTY-SALEM SCHOOL BOARD OF EDUCATION PRIOR TO RECEIVING A REPORT FROM B.C.I. THE ACTION OF MY EMPLOYMENT BY THE WEST LIBERTY-SALEM SCHOOL BOARD OF EDUCATION SHALL BE VOID WITHOUT ANY FURTHER ACTION BY EITHER PARTY, AND THAT MY EMPLOYMENT WILL TERMINATE IMMEDIATELY WITHOUT THE NECESSITY OF PROCEEDINGS TO FORMALLY TERMINATE MY CONTRACT OF EMPLOYMENT.

NAME _____

DATE _____

CRIMINAL OFFENSES LISTED IN R.C. & 3319.39

2903.01	AGGRAVATED MURDER	2907.31	DISSEMINATING MATTER HARMFUL TO JUVENILES
2903.02	MURDER	2907.32	PANDERING OBSCENITY PANDERING OBSCENITY INVOLVING A MINOR
2903.03	VOLUNTARY MANSLAUGHTER	2907.321	MINOR
2903.04	INVOLUNTARY MANSLAUGHTER	2907.322	PANDERING SEXUALLY ORIENTED MATTER INVOLVING A MINOR
2903.11	FELONIOUS ASSAULT	2907.323	ILLEGAL USE OF MINOR IN NUDITY-ORIENTED MATERIAL OR PERFORMANCE
2903.12	AGGRAVATED ASSAULT	2911.01	AGGRAVATED ROBBERY
2903.13	ASSAULT	2911.02	ROBBERY
2903.16	FAILING TO PROVIDE FOR A FUNCTIONALLY IMPAIRED PERSON	2911.11	AGGRAVATED BURGLARY
2903.21	AGGRAVATED MENACING	2911.12	BURGLARY
2903.34	PATIENT ABUSE; NEGLECT	2919.12	UNLAWFUL ABORTION
2905.01	KIDNAPPING	2919.22	ENDANGERING CHILDREN CONTRIBUTING TO UNRULINESS OR DELINQUENCY OF A CHILD
2905.02	ABDUCTION	2919.24	DELINQUENCY OF A CHILD
2905.04	CHILD STEALING	2919.25	DOMESTIC VIOLENCE
2905.05	CHILD ENTICEMENT	2923.12	CARRYING CONCEALED WEAPONS HAVING WEAPONS WHILE UNDER DISABILITY
2907.02	RAPE	2923.13	IMPROPERLY DISCHARGING A FIREARM AT OR INTO A HABITATION OR SCHOOL
2907.03	SEXUAL BATTERY	2923.161	AT OR INTO A HABITATION OR SCHOOL
2907.04	CORRUPTION OF A MINOR	2925.02	CORRUPTING ANOTHER WITH DRUGS
2907.05	GROSS SEXUAL IMPOSITION	2925.03	TRAFFICKING IN DRUGS PLACING HARMFUL OBJECTS OR SUBSTANCES IN FOOD
2907.06	SEXUAL IMPOSITION	3716.11	
2907.07	IMPORTUNING		
2907.08	VOYEURISM		
2907.09	PUBLIC INDECENCY		
2907.12	FELONIOUS SEXUAL PENETRATION COMPELLING PROSTITUTION OF A CHILD		
2907.21	A CHILD		
2907.22	PROMOTING PROSTITUTION		
2907.23	PROCURING		
2907.25	PROSTITUTION		