



West Liberty-Salem Athletic Hall of Fame

The West Liberty – Salem Area School District Athletic Hall of Fame has been instituted to honor eminent individuals, establish a sense of school and community pride, and preserve the tradition and excellence of West Liberty- Salem Athletics. The Hall of Fame honors those individuals and teams that have made a significant contribution to the athletic programs in the West Liberty – Salem School District.

Award Categories

A member elected to the Hall of Fame can either be a(n):

- Student – Athlete
- Coach
- Team
- Contributor

Nomination Criteria

Student-Athlete

- Must be a graduate of West Liberty High School, Salem High School, or West Liberty-Salem High School
- Must have graduated from the school district at least five (5) years prior to selection to the Hall of Fame.
- Must have played a minimum of two (2) seasons at the Varsity Level.
- May have demonstrated leadership and outstanding character in school and in the community. Former coaches discretion/input.
- Had a significant Impact on athletic programs.
- Awards/Honors: All State, All Region/District, All Conference 1st team, Team MVP, Multiple Sport “Star”.

Coach

- Must have demonstrated an unusually high degree of success relative to his/her particular sport. Success in the program is not always measured by wins and losses, but may be determined by the degree of respectability given the person or program by other people.
- Should have displayed outstanding character and leadership qualities in our school and community.
- Has coached a specific sport for at least five (5) seasons and has not left the sport or the West Liberty – Salem School District for reasons detrimental to the image of the district.
- Must have left the coaching position for at least three (3) years prior to selection to the Hall of Fame, but may still be serving the school district in another capacity.

Team

- An individual team may be elected into the Hall of Fame if having met the following criteria: State Champions or State Runners Up. This will count as only one nominee. Members of said teams may still be nominated as individuals.

Contributor

- Individual who has made a significant contribution to the West Liberty-Salem athletic program. Not strictly monetary.
- An individual that has been an innovator in the development of new ideas, which were beneficial to the student-athletes of West Liberty-Salem.
- An individual who has provided long periods of outstanding support and or service to the West Liberty-Salem athletic programs.

A nominee may be deceased; however, deceased nominees must have passed away at least two (2) years prior to nomination.

If a nominee is not selected within a period of five years, he/she is automatically removed from the list of active nominees. A second nomination shall remain active for a period of three years, after which time it will be placed on a permanent inactive status.

No nominee may nominate his or her self.

Nomination Guidelines/Procedures

- Nominations are due no later than October 1st of each year, or must be post marked by this date.
- A nomination shall consist of a completed West Liberty-Salem nomination form, mailed to the West Liberty-Salem athletic department. Optional supporting materials can be included as part of the nomination. Please do not send original clippings or photos, or other materials, as they will not be returned.
- The athletic department and/or member(s) of the selection committee will research any claims made on the nomination forms.
- Nomination procedures and requests for the Hall of Fame will be publicized in August and September in advance of the October 1st deadline for submitting nomination forms.
- Hall of Fame nominating forms may be picked up at the High School Main office.

The Selection Committee

- The committee will be chaired by the Director of Athletics. He/She shall have the authority to appoint a designee on an as needed basis to serve and assist in this capacity.
- People may be reassigned to the committee each year.
- The committee will consist of nine (9) members:
 1. The Director of Athletics (Chair)
 2. The Superintendent or designee
 3. The High School Principal or designee
 4. Athletic Boosters President or designee
 5. Five (5) members of the West Liberty-Salem Local School District who have a historical knowledge of West Liberty-Salem School District athletics. Each member will be elected by

the four (4) permanent members of the committee listed as numbers 1-4 above. One member should be from 1969 or before, one member from 1970 to 1979, one member from 1980 to 1989, one member from 1990 to 2001, and one at large member. Initially, terms will be staggered through the inception of two (2) one-year terms; two (2) two year terms; and two (2) three year terms. All subsequent terms will be of three (3) years in length, unless a committee member is unable to fulfill his/her commitment; in which case the person appointed as a replacement by the committee will fulfill the remaining term of the vacated position.

- This group shall serve as the executive committee for the Hall of Fame.
- A secretary will be appointed by the chairperson to record the meeting minutes and deliberations of the committee.
- The selection committee must ensure the timeliness of the process.
- All members who have been enshrined will become members of an Advisory Committee. Those on the advisory committee shall be notified/invited to all meetings and take part in discussions, but will not have voting privileges. All enshrined members of The Hall of Fame will be invited back each year to be part of the West Liberty-Salem Athletic Hall of fame Induction Ceremony.
- A simple majority, five (5), of members in attendance is necessary to conduct business and or vote.
- The executive committee has the responsibility to insure the attendance of the members of the committee. Meetings will normally be held in October, November, December, and two (2) in January.
- In order for a committee member to vote on the specific years nominees, he/she must attend two meetings before the election.
- This committee as one may not nominate for the HOF, individuals from this committee, on their own accord can.
- Confidentiality Statement and Agreement (see attachment).

Selection Procedures

- After a review of all properly completed nomination forms, the committee will then determine which candidates are worthy of consideration. The committee will then vote for the nominees they feel qualify for induction into the hall. The vote needed for selection is six (6) out of the nine (9) members.
- In the event of a tie the committee members will vote for only one of the nominees that are tied, with the majority carrying the vote.
- After the initial class of inductees, which shall have no maximum number, and the second year having a maximum number of (6) inductees, the following years shall have a maximum number of four (4) inductees.
- No more than one coach or contributor may be inducted per year.

Ceremony

- The athletic department will release the information to the school and the local news media.
- The Induction Ceremony will be held in February each year at a convenient time, and will be open to the public.
- The Ceremony/Banquet will be held at a suitable facility as selected by the selection committee.

Awards

- Upon selection of a student-athlete and/or coach, the new member's name, sport(s), and years of participation, along with a picture will be permanently and prominently displayed on a plaque in the School Hall of Fame area.

- Upon the selection of a contributor, the new member's name and a brief description of his/her contributions, along with a picture, will be permanently and prominently displayed on a plaque in the School Hall of Fame area.
- Each individual or, if deceased, the appropriate next of kin or friend, will receive a plaque and a Jacket/Ring, bearing the West Liberty-Salem Athletic Hall of Fame logo.
- Each individual will receive a lifetime athletic pass inscribed with the individual's name and date of presentation.

Amendment Procedure

- Amendments to this document must be approved by a 2/3-majority vote of the Selection Committees membership at that time.

Records

- The Athletic Director or designee will keep accurate records of all nominees, inductee, committee membership, and other pertinent information. All generated income and expenditures shall be held in a separate activity account administered by the West Liberty-Salem Local Schools and subject to audit. A new checking account shall be opened for this purpose.

Miscellaneous

- The Ceremony/Banquet should include a, master of ceremonies.
- Finances for the Hall of Fame will be generated through the sales of banquet tickets, program advertisements, patrons, sponsors, and a fund-raiser if needed.
- The Hall of Fame shall be self-supporting. The fiscal year for the Hall of Fame shall run the same as the West Liberty-Salem School.
- Past inductees of previous years will be awarded one (1) complimentary banquet ticket and an invitation for each years banquet will be sent to them.

**West Liberty-Salem
Athletic Hall of Fame**

Nomination Form For Selection As A Student-Athlete

Requirements for Selection:

Student Athlete

- Must be a graduate of West Liberty-Salem School District.
- Must have graduated from the school district at least five (5) years prior to selection to the Hall of Fame.
- Must have played a minimum of two (2) seasons at the Varsity Level.
- May have demonstrated leadership and outstanding character in school and in the community. Former coach's discretion/input.
- Had a significant impact on athletic programs.

Student-Athletes Name: _____

Address: _____

Phone Number: _____

Year of Graduation: _____

Varsity Sports Participation (include years of participation and # of letters earned):

Honors and Awards (be specific and complete with this information)

Nominator's Name: _____

Address: _____

Phone #: _____

Date: _____

Please submit completed form to: West Liberty Salem Schools
Athletic Director
7208 N. US Highway 68
West Liberty, Ohio 43357

West Liberty-Salem Athletic Hall of Fame

Requirements for Selection

Coach

- Must have demonstrated an unusually high degree of success relative to his/her particular sport. Success in the program is not always measured by wins and losses, but may be determined by the degree of respectability given the person or program by other people.
- Should have and still display outstanding character and leadership qualities in our school and community.
- Has coached a specific sport in our school district for a minimum of five (5) seasons, and has not left the sport or the West Liberty-Salem School District for reasons detrimental to the image of the district.
- Must have left the coaching position for at least three (3) years prior to selection to the Hall of Fame, but may still be serving the school district in another capacity.

Coach's Name: _____

Address: _____

Phone #: _____

Sport (s) Coached: _____

Years Coached: _____

Successes, Contributions, Honors, and Awards (be specific and complete with this information):

Biographical Information (Other achievements and types of recognition)

Nominator's Name: _____

Address: _____

Phone #: _____

Date: _____

Please Submit completed form to: West Liberty-Salem Schools
Athletic Director
7208 N. U.S. Highway 68
West Liberty, Ohio 43357

**West Liberty-Salem
Athletic Hall of Fame**

Nomination Form For Selection As A Contributor

Requirements for Selection:
Contributor

- An individual who has made a significant contribution to the West Liberty-Salem athletic program(s).
- An individual that has been an innovator in the development of new programming beneficial to the student-athletes of the West Liberty-Salem School District.
- An individual who has provided long periods of outstanding support and or service to the West Liberty-Salem School District.

Contributors Name: _____

Address: _____

Phone Number: _____

State reasons, including years of service, nature of contribution, and any other pertinent information that makes this nominee a viable candidate for the HOF.

Biographical Information (Other achievements and types of recognition):

Nominator's Name: _____

Address: _____

Phone Number: _____

Date: _____

Please submit completed form to: West Liberty Salem Schools
Athletic Director
7208 N. U.S. Highway 68
West Liberty, Ohio 43357

West Liberty Salem Athletic Hall Of Fame

Confidentiality Statement and Agreement

Any information revealed to Board Members during their involvement with the West Liberty-Salem Athletic Hall Of Fame programmes is strictly confidential.

Such information must only be shared with other Board Members or their designee.

All past Board Members shall keep all information acquired through their association with the West Liberty-Salem Athletic Hall of Fame confidential and not disclose the information to any other party, unless the Chairman of the Board gives approval.

Those possessing privileged information are reminded of the personal responsibility they carry to guard against casual indiscretion. Breaches of confidentiality are deemed to be actionable.

Any breach of confidentiality may lead to removal from the West Liberty – Salem Athletic Hall of Fame Board and involvement in any HOF activities.

SIGNED: **BOARD MEMBER**_____

SIGNED: **WITNESS**_____

DATE: _____