

**No Exemptions for First Semester Exams.**

All teachers will give an exam or some other culminating activity that utilizes the exam period.

**2018-2019 FIRST SEMESTER EXAM SCHEDULE**

TIMES	Tues, Jan 15	Wed, Jan 16	Thurs, Jan 17
7:40-9:35	1 <sup>st</sup> Pd. Exam	2 <sup>nd</sup> Pd. Exam	5 <sup>th</sup> Pd. Exam
9:40-9:50	Homeroom	Homeroom	Homeroom
9:55-11:50	3 <sup>rd</sup> Pd. Exam	4 <sup>th</sup> Pd. Exam	6 <sup>th</sup> Pd. Exam
11:55-12:59 11:55-12:25 12:29-12:59	Lunch/HR Block 1 <sup>st</sup> Lunch/Homeroom 2 <sup>nd</sup> Lunch/Homeroom	Lunch/HR Block First Lunch – all high school students eat first lunch, then report to homeroom, then report to study hall by 1:04.	Lunch/HR Block First Lunch – all high school students eat first lunch, then report to homeroom, then report to study hall by 1:04.
1:04-2:54	7 <sup>th</sup> Pd. Exam	Make-Up Exam	Make-Up Exam

Students must have permission from the teacher and the office prior to taking a make-up exam.

Weather-related delays and closings are always possible at this time of the year. In the event of a delay or closing, exams will still be given in the same order (1<sup>st</sup>, 3<sup>rd</sup>, 7<sup>th</sup>, 2<sup>nd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup>). If necessary, make-up exam time will become a scheduled exam time. If we cancel school on Friday, January 11<sup>th</sup> or Monday, January 14<sup>th</sup>, exams will still take place starting Tuesday, 1/15.

-----  
*Cut here*

**2018-2019 1st Sem. Exam Permission Form**

Student Name \_\_\_\_\_  
Homeroom Teacher \_\_\_\_\_

**EVERY HIGH SCHOOL STUDENT MUST COMPLETE AND RETURN THIS FORM TO THEIR HOMEROOM TEACHER BY WEDNESDAY, JAN. 9<sup>TH</sup> OR YOU WILL NOT BE ALLOWED TO DISMISS EARLY!**

- YES:** My student **has my permission** to arrive late and/or leave early, or be absent a full day during the exam period when my student is not scheduled to take an exam.
- NO:** My student **does NOT have my permission** to arrive late or leave early during exams or, due to the exam schedule, has no reason to arrive late or leave early. Therefore, he/she will not be leaving early/arriving late.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I understand that it is my responsibility to provide alternate transportation if my student is not riding the bus.

I understand that my student must follow the guidelines below:

1. Bus transportation will be provided as regularly scheduled and will not be altered for exams.
2. Students **MUST RETURN THIS PARENT PERMISSION FORM** to come late or leave early during exams. **NO OTHER FORM OR PARENTAL PERMISSION WILL BE ACCEPTED AFTER JAN. 9TH.**  
**PHONE CALLS WILL NOT BE PERMITTED TO SECURE PARENT RELEASE.**
3. All students must remain in the classroom until the examination period is concluded.
4. **ALL STUDENTS MUST ENTER AND EXIT THE FRONT DOORS ONLY!**  
All students must sign in and out with Mrs. Wilcoxon. After signing out, students must immediately leave the building.
5. No student will be permitted access to lockers during examination periods.
6. Once students arrive at school for their first exam, they are not permitted to leave until they have completed their last exam of the day. **STUDENTS ARE NOT PERMITTED TO LEAVE SCHOOL BETWEEN EXAMS.**

**ANY STUDENT THAT LEAVES SCHOOL EARLY OR ARRIVES LATE WITHOUT FOLLOWING THE ABOVE GUIDELINES WILL RECEIVE A 2-HOUR SATURDAY SCHOOL.**